



## *Report to the Auburn City Council*

Action Item

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Agenda Item No.

City Manager's Approval

**To:** Mayor and City Council Members  
**From:** Mark D'Ambrogi, Fire Chief  
**Date:** February 14, 2011  
**Subject:** Wildland Fire Protection Agreement with Cal Fire, FY 2010-2011

### **The Issue**

Shall the Council approve the Wildland Fire Protection Agreement for Fiscal Year 2010-2011 with the Cal Fire (Department of Forestry & Fire Protection)?

### **Conclusion and Recommendation**

Staff recommends that the Council, by resolution, approve and authorize the Fire Chief to sign the Wildland Fire Protection Agreement for FY 2010-2011 with the Cal Fire (Department of Forestry & Fire Protection).

### **Background**

Cal Fire has for several years provided to the City of Auburn Wildland Fire Protection under agreement. The objective of this Agreement is to augment initial attack resources to potentially disastrous wildland fires within the City limits of Auburn. In addition to fire engines, such resources include; overhead personnel, fixed wing aircraft, rotor wing aircraft, bulldozers, and hand crews. These resources have been identified as critical resources for the initial suppression of a wildland fire. The resources under this Agreement will be in addition to the Auburn City Fire Department and automatic aid from neighboring fire agencies to a wildland fire response. Resources from Cal Fire will be dispatched automatically to any wildland fire incident within the identified areas of Auburn City. Each year the Agreement and Operating Plan are reviewed. The Operating Plan of this Agreement is consistent with

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like agreements with other fire agencies that provide automatic fire response to the City of Auburn. There are no changes in the Operating Plan.

The Agreement rate for the Fiscal Year 2010-2011 is \$20.22 per acre with an 11.06% administrative charge, for a total contractual cost of \$20,211.00. This is a slight increase from last year's agreement of \$1.03 per acre.

To identify the value of this agreement, an estimated cost for the valuable resources such as aircraft; one (1) airtak, two (2) S2T air tankers, and one (1) type 3 helicopter, is approximately \$10,000.00 for the initial dispatch. All time and materials (fire retardant) would be calculated on an hourly rate thereafter. Without such an agreement The City of Auburn would be obligated to pay for any and all costs associated with these resources as "assistance for hire". The same applies for other resources such as overhead personnel, fire engines, crews, and bulldozers when requesting outside of an agreement. Under the Wildland Fire Protection Agreement, all costs would be covered; there would be no costs to the City of Auburn for Cal Fire resource use.

#### **Alternatives Available to Council; Implications of Alternatives**

1. Approve the Agreement as submitted;
2. Take no action.

By not signing the Agreement the City of Auburn would initially respond to wildland fires with limited City resources. Request for additional resources would be requested through The California Fire Assistance Agreement; Master Mutual Aid of which may incur costs for reimbursement to responding agencies.

#### **Fiscal Impact**

The total cost of this Agreement is \$20,211.00. This cost has been budgeted into the Fire Department operating budget for this Fiscal Year.

#### **Attachment(s)**

Agreement- with "Exhibits, A, B, D,"

#### **Additional Information**

The Operating Plan of this agreement identifies the notification procedures, command & control procedures, and resources to respond from Cal Fire to the City of Auburn.

A copy of this Operating Plan is available in the Fire Chief's Office and/or the City Clerk's Office



## DEPARTMENT OF FORESTRY AND FIRE PROTECTION

Nevada-Yuba-Placer Unit1  
13760 Lincoln Way  
Auburn, CA 95603  
530-889-0111  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)



January 27, 2011

Mark D'Ambrogi, Fire Chief  
Auburn Fire Department  
1225 Lincoln Way  
Auburn, CA 95603

Dear Chief D'Ambrogi:

Enclosed are four (4) copies of the "revised" Wildland Fire Protection Agreement between the California Department of Forestry and Fire Protection (CAL FIRE) and the City of Auburn for Fiscal Year **2010/11** for a total cost of \$20,211.00.

Please sign all four copies of the agreement, as well as the Operating Plan which is enclosed within the agreement, and return all four copies to our office in Auburn. And as in the past, please include a Resolution authorizing your signature on behalf of the City for fiscal year 2010/11.

If you have any questions, please don't hesitate to contact me at (530) 889-0111, ext. 102, or Judy Dadigan at (530) 889-0111, ext. 101.

Sincerely,

BRAD HARRIS  
Unit Chief

TENA SJOLUND, Division Chief  
Management Services

jd

cc: Jeff Brand, Battalion Chief

Enclosure

STATE OF CALIFORNIA  
COOPERATIVE FIRE PROGRAMS  
LOCAL RESPONSIBILITY AREA WILDLAND PROTECTION  
REIMBURSEMENT AGREEMENT  
LG-W REV 01/2011

AGREEMENT NUMBER 2CA01341

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

City of Auburn (Wildland Contract) FY 2010/11

2. The term of this Agreement is: July 1, 2010 through June 30, 2011

3. The maximum amount of this Agreement is: \$ 20211  
Twenty-thousand, two-hundred eleven dollars & zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work - Include Page 1 (Signature page) and Page 2 (Contact page) in page count. pages 3

Exhibit B – Budget Detail and Payment Provisions pages 1

Exhibit C\* – General Terms and Conditions; DGS GTC Version: 610

Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement) pages 1

Exhibit E – Additional Provisions pages 17

\*Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this Agreement as if attached hereto.  
These documents can be viewed at: <http://www.ols.dgs.ca.gov/Standard+Language/default.htm>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

California Department of General  
Services Use Only

LOCAL AGENCY'S NAME

City of Auburn

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Mark D'Ambrogi, Fire Chief

ADDRESS

1225 Lincoln Way  
Auburn, CA 95603

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Clare Frank, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

ADDRESS 1416 Ninth Street, Sacramento, CA 94244-2460

**EXHIBIT A**

**COOPERATIVE FIRE PROGRAMS**

**AGREEMENT FOR PROTECTION OF WILDLANDS WITHIN LOCAL AGENCY RESPONSIBILITY AREA**

1. The project representatives during the term of this Agreement will be:

CAL FIRE Unit Chief:	Brad Harris	Local Agency:	Auburn City Fire
Name:	Brad Harris	Name:	Mark D'Ambrogi, Fire Chief
Phone:	530-889-0111, ext.100	Phone:	530-823-4211, ext. 2
Fax:	530-823-9201	Fax:	530-885-5508

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Brad Harris	Local Agency:	Auburn City Fire
Section/Unit:	Nevada-Yuba-Placer	Section/Unit:	
Attention:	Judy Dadigan, Secretary	Attention:	Mark D'Ambrogi, Fire Chief
Address:	13760 Lincoln Way Auburn, CA 95603	Address:	1225 Lincoln Way Auburn, CA 95603
Phone:	530-889-0111, ext 101	Phone:	530-823-4211, ext. 2
Fax:	530-823-9201	Fax:	530-885-5508

Send an additional copy of all correspondence to:

**CAL FIRE**  
**Cooperative Fire Services**  
**P.O. Box 944246**  
**Sacramento, CA 94244-2460**

2. **AUTHORIZATION**

This Agreement is entered into this 1st day of July, 2010, by and between the State of California, hereinafter called STATE and City of Auburn, County of Placer, State of California, hereinafter called Local Agency through its duly authorized officers. As used herein, Director shall mean Director of the California Department of Forestry and Fire Protection (CAL FIRE). Where the standard clauses for example in Exhibit C, use the word "Contractor" that word shall mean LOCAL AGENCY as LOCAL AGENCY is used in this Agreement.

Section 4142 of the Public Resources Code provides that the Director may enter into cooperative Agreements with local jurisdictions for the purpose of providing wildland fire protection.

3. **SCOPE OF WORK**

LOCAL AGENCY has the responsibility for protection of life, property, and wildland areas comprising 900 acres of land as indicated on the map included under Exhibit E and desires to contract with the STATE to provide wildland fire protection to said area.

STATE has the ability to provide wildland fire protection for said area, of the type and degree, which it now provides on adjacent State Responsibility Areas.

**4. SERVICES BY STATE**

- A. STATE shall provide wildland fire protection for the areas defined in the above section.
- B. For those areas, which are adjacent to State Responsibility Area, STATE will provide wildland fire protection at the same level of service it now provides on adjacent State Responsibility Area.
- C. For those areas (islands), which are not adjacent to State Responsibility Area, the wildland fire protection provided by the STATE will be limited to those resources identified in the preplanned wildland response for the respective area. Any resources beyond those specified in the preplanned wildland response are assistance by hire and the financial responsibility of the LOCAL AGENCY.

**5. ADMINISTRATION**

- A. LOCAL AGENCY agrees that STATE may dispatch fire protection resources available under this Agreement to other areas of the state when needed at the sole discretion of STATE.
- B. STATE response will be subject to availability of resources.
- C. Incident Management within the contract area shall conform to current Incident Command System criteria for Unified Command.
- D. STATE and LOCAL AGENCY shall, through established dispatch procedures, immediately notify each other of any fire incident within the contract area.

**6. MUTUAL AID**

LOCAL AGENCY shall provide mutual aid response into the contract area for wildfires. Structural fire protection remains the jurisdictional and financial responsibility of LOCAL AGENCY.

**7. ENTIRE AGREEMENT**

This Agreement contains the whole Agreement between the parties. It cancels and supersedes any previous Agreement for the same or similar services.

**EXHIBIT B**

**BUDGET DETAIL, INVOICING, PAYMENT AND RECONCILIATION**

**1 Invoicing and Payment:**

- A. LOCAL AGENCY shall pay STATE for providing said protection at the rate of 20.22 per acre, plus an 11.06% administrative charge for a total of \$20,211.00 upon presentation of an invoice by STATE. The rate per acre and administrative charge will be calculated by STATE prior to January 1, of each year and annually thereafter, for the succeeding fiscal year subject to approval by LOCAL AGENCY. This Agreement shall be amended each fiscal year to reflect new rates.
- B. STATE shall provide thirty (30) day written notice to LOCAL AGENCY of the cost per acre and the administrative charge to be assessed for each subsequent fiscal year during the term of this Agreement; LOCAL AGENCY shall have thirty (30) days to approve said rate; if written approval is not received by STATE within said period, STATE's obligations hereunder shall terminate; LOCAL AGENCY shall be liable for all amounts due up to and including the date of such termination.
- C. To minimize the need for reconciliation payment is expected in full after the LOCAL AGENCY receives the STATE invoice. Payments made by the LOCAL AGENCY will cover the protection rate per acre and the administrative charge for the protection services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.

**EXHIBIT D**

**SPECIAL TERMS AND CONDITIONS**

**1. Cancellation**

Failure of either party to meet any of the terms and conditions of this Agreement, including non-payment of monies due hereunder, shall be cause for the termination of this Agreement; such termination shall become effective upon written receipt of 30 day notice of cancellation.

**2. Audit**

If the Agreement is over \$10,000, the parties shall, in accordance with Government Code Section 10532, be subject to examination and audit of the State Auditor General for a period of three (3) years after final payment under the Agreement. Examination and audit shall be confined to those matters connected with performance of the Agreement including, but not limited to, cost of administering the Agreement. The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon Agreement or understanding.

**3. Operating Plan**

Prior to April 1 of each year, STATE and LOCAL AGENCY shall establish a joint Operating Plan for the contract area, which shall be included under Exhibit E. If LOCAL AGENCY received its structural fire protection from another local agency, the local agency providing the structural fire protection must be party to the Operating Plan.

**4. Extension of Agreement**

Unless there is written notice by LOCAL AGENCY to terminate this Agreement STATE shall extend this Agreement for a single one-year period from the original termination date. The cost of services provided by STATE during the extended period shall be based upon the rates published for the fiscal year in which the extended period falls had a new Agreement been entered into.

**5. Modification**

This Agreement may be amended at any time by written mutual consent of the parties hereto.

**6. Indemnification**

Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the indemnifying party.



## PCA 29001 - CITY OF AUBURN

THIS IS THE BUDGET PLAN OF THE COOPERATIVE LOCAL RESPONSIBILITY AREA (LRA)  
WILDLAND FIRE PROTECTION AGREEMENT BETWEEN THE STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY & FIRE PROTECTION AND THE CITY OF AUBURN, A  
LOCAL AGENCY FOR FY 2010/11

### AGREEMENT COST CALCULATIONS:

Number of Acres	900		
Agreement Rate \$ per Acre	20.22		
General Fund Revenue per Acre	7.05		
Unit Budget per Acre	13.17		
Administrative Charge	11.06 %		
GENERAL FUND REVENUE:	900 acres @	7.05	\$ 6,345
UNIT BUDGET:	900 acres @	13.17	\$ 11,853
		Subtotal:	\$ 18,198
		Admin Chg: 11.06%	\$ 2,013
		Total LRA Agreement:	\$ 20,211

### AGREEMENT BUDGET

SUBTOTAL UNIT OPERATING BUDGET:	\$	11,853
TOTAL OPER. EXP & GEN FUND REVENUE:	\$	18,198
Admin. Chg: 11.06%	\$	2,013
GRAND TOTAL LRA WILDLAND AGREEMENT:	\$	20,211

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RESOLUTION NO. 11-  
RESOLUTION AUTHORIZING WILDLAND FIRE PROTECTION AGREEMENT

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THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby approve the Wildland Fire Protection Agreement for Fiscal Year 2010-2011 in the amount of \$20,211.00 with Cal Fire Department of Forestry and Fire Protection. A true and correct copy of the agreement is attached as Exhibit "A" hereto.

The Fire Chief of the City of Auburn is authorized and directed to execute the agreement on behalf of the City of Auburn.

DATED: February 14, 2011

\_\_\_\_\_  
William W. Kirby, M.D., Mayor

ATTEST:

\_\_\_\_\_  
Joseph G. R. Labrie, City Clerk

I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 14th day of February 2011 by the following vote on roll call:

Ayes:  
Noes:  
Absent:

\_\_\_\_\_  
Joseph G. R. Labrie, City Clerk